

# STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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James D. Montgomery  
Merit Board Chair  
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TO: Designated Employer Representatives/Human Resources Directors  
Classification Personnel, Testing Personnel

FROM: Danielle Routh *DR*  
Human Resource Associate, Classification, Examination and Compensation

SUBJECT: Final Status Notice for the Healthcare Interpreter

DATE: May 15, 2017

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of the following classification:

## Healthcare Interpreter

The Healthcare Interpreter is a new classification specification.

| <u>New Class</u>               | <u>Action Proposed</u> | <u>Prom. Line</u> | <u>Occ. Area</u>        | <u>Work Area</u>   | <u>Effective Date</u> |
|--------------------------------|------------------------|-------------------|-------------------------|--------------------|-----------------------|
| 2193<br>Healthcare Interpreter | New                    | None              | 12/<br>Medical Services | 445/<br>Subsidiary | 06/15/17              |

### Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Healthcare Interpreter classifications (Credentials Assessment) will be effective (available per E-Test) June 15, 2017. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at [www.sucss.illinois.gov](http://www.sucss.illinois.gov).

### Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

### Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Danielle Routh at (217) 278-3150 Ext. 232 or at [danieller@sucss.illinois.gov](mailto:danieller@sucss.illinois.gov).